



5.1 Ratio

Policy statement

At Little Gillies we provide a staffing ratio that is in line with the safeguarding and welfare requirements of the Early Years Foundation Stage. This is to ensure that the children have sufficient individual attention and to guarantee care and education of a high quality. All our staff are appropriately qualified and we carry out checks for criminal and other records with the criminal Records Bureau in accordance with statutory requirements.

Procedures

To meet this aim we use the following ratios for adult to children:

- Children under 2 years of age : 1 adult to 3 children
- At least one member of staff holds a full and relevant level 3 qualification and a suitably experienced in working with children under the age of 2
- At least half of all other staff hold a full and relevant level 2 qualification
- At least half of all staff have received training that specially address is the care of babies
- In our baby room the member in staff has had suitable experience and training with working with babies
- Children age 2 years and over: 1 adult to 4 children (Guidance is 1:5)
- A least one member of staff holds a full and relevant level 3 qualification
- At least half of all of us are full of full and relevant level 2 qualification
- Children age 3 years and over: 1 adult to 8 children
- At least one member of staff holds a full and relevant level 3 qualification
- At least half of all the other staff hold a full and relevant level 2 qualification

We follow the Early Years Foundation Stage safeguarding and welfare requirements for a qualified teacher, early years professional or other suitable level 6 qualified persons working directly with children age 3 and over between the hours of 9a.m. and 3 p.m.

Minimum of 2 staff adults are on duty at any one time one of which must be first aid trained



5.1 Ratio

Each child is assigned a key person to help a child become familiar with the setting from the outset and to ensure that each child has a member of staff with who to form a relationship. The key person plans with the parents for the child's well-being and development. The key person meets regularly with the family for discussion and consultation on their child's progress and offer support in guiding their development at home.

We have regular staff meetings to undertake curriculum planning and to discuss children's progress, their achievements and any difficulties that may arise from time to time.

We hold supervisions every 8 weeks for staff to discuss their children's progress and achievements and next steps to help the child progress further.

All policies and procedures are implemented, reviewed and updated on an annual basis or in line with any changes to local and national guidance/legislation in conjunction with the registered person.

This policy was adopted at a meeting of Little Gillies

Held on.....

Date to reviewed

Signed on behalf of the provider.....

Name of signatory.....

Role of signatory.....

Reviewed by Sarah Beresford

Date August 2024